

STUDENT UNIFORM POLICY AND GUIDELINES



St Francis Xavier College

December 2020

Aim of the Policy

This policy defines the requirements associated with student uniform at St Francis Xavier College.

Definition

The term uniform refers to all aspects of clothing, jewellery and general appearance.

Policy Statement

The College uniform is compulsory for all students and must always be worn correctly.

Rationale

The St Francis Xavier College uniform is an important part of our identity as a Catholic College and public declaration of our values, standards and beliefs. The College uniform, with its navy-blue blazer, is well recognised and equally well regarded within the community. As a College community, we anticipate and expect our students will wear their uniform with pride. In wearing the uniform correctly students indicate a great respect for themselves as persons and the College community.

Parents, guardians, families and all members of our College community play a role in ensuring we maintain a culture of engagement and achievement. Collectively, we play a critical role in preparing our students to learn, live and lead in a rapidly changing world. Parents, guardians, families and staff can support our students by attending to uniform expectations and appropriate grooming thereby supporting broader attempts to build social cohesion across the College.

We believe that the College uniform:

- promotes cohesion, a collective sense of identity and pride;
- allows all students to feel equal and prevents competition based on clothing;
- ensures students' appearance reflects the expectations of our school community;
- strengthens the spirit of the community within the school and enhances student safety;
- ensures all students are dressed safely and appropriately for school activities;
- encourages students to develop pride in their appearance; and
- prepares students for the expectations of workplaces.

Guidelines

The College uniform:

- will be purchased from the College Uniform Shop;
- will be suitable for the all activities undertaken by our students;
- will be able to be worn with pride by our students;
- will include a code for hair style;
- will not discriminate, either directly or indirectly, against any students.

Summer Uniform (Terms 1 and 4)

Compulsory items – Male Students:

- **Blazer:** the external garment that may be worn to and from school and to all assemblies;
 - **Shirt:** College long or short-sleeved shirt (with logo). Long sleeved shirts are always to be tucked in (this is not enforced when students are engaged in sporting activities at recess or lunchtime);
 - **Trousers:** College trousers (navy);
- OR**
- **Shorts:** College shorts (navy);
 - **Jumper:** navy blue monogrammed pullover;
 - **Socks:** navy socks (above the ankle);
 - **Shoes:** black leather shoes (clean and polished – no street shoes, runners or boots);
 - **Bag:** only the official St Francis Xavier College bag is acceptable;
 - **Hat:** College cap with crest (navy) or College broad brimmed hat with crest.

Compulsory items – Female Students:

- **Blazer:** the external garment that may be worn to and from school and to all assemblies;
 - **Dress:** College summer dress (at or below the knee);
- OR**
- **Shirt:** College long or short-sleeved shirt (with logo). Long sleeved shirts are always to be tucked in (this is not enforced when students are engaged in sporting activities at recess or lunchtime);
 - **Shorts:** College summer shorts (at or below the knee);
 - **Socks:** Plain white socks (above the ankle or knee-length);
 - **Shoes:** black leather shoes (clean and polished with a standard heel – no T-bars, soft jazz type shoes or boots);
 - **Bag:** only the official St Francis Xavier College bag is acceptable;
 - **Hat:** College cap with crest (navy) or College broad brimmed hat with crest.

Optional items – Male and Female:

- **Belt:** black belt (plain);
- **Rain Jacket:** College Rain Jacket (navy) may be worn when it is raining;
- **Tie:** College tie (tightened with the knot pulled up to the collar);
- **Scarf:** College scarf with crest (navy, white or red);
- **Vest:** as an alternative to the College jumper;
- **Year 12 Jumper/Vest:** red jumper/vest for Year 12 students only.

Winter Uniform (Terms 2 and 3)

Compulsory items – Male Students:

- **Blazer:** the external garment to be worn to and from school and to all assemblies;
- **Shirt:** College long or short-sleeved shirt (with logo) with the top button done up. Long sleeved shirts are always to be tucked in (this is not enforced when students are engaged in sporting activities at recess or lunchtime);
- **Trousers:** College trousers (navy);
- **Jumper:** navy blue monogrammed pullover;
- **Tie:** College tie, must be tightened with the knot pulled up to the collar;
- **Socks:** navy socks (above the ankle);
- **Shoes:** black leather shoes (clean and polished – no street shoes, runners or boots);
- **Bag:** only the official St Francis Xavier College bag is acceptable.

Compulsory items – Female Students:

- **Blazer:** the external garment to be worn to and from school and to all assemblies;
 - **Shirt:** College long or short-sleeved shirt (with logo) with the top button done up. Long and short sleeved shirts are always to be tucked in with the winter uniform (this is not enforced when students are engaged in sporting activities at recess or lunchtime);
 - **Skirt:** navy College skirt (at or below the knee);
- OR**
- **Trousers:** College trousers (navy);
 - **Jumper:** navy blue monogrammed pullover;
 - **Tie:** College tie, must be tightened with the knot pulled up to the collar;
 - **Tights:** navy opaque tights;
 - **Shoes:** black leather shoes (clean and polished with a standard heel – no T-bars, soft jazz type shoes, street shoes or boots);
 - **Bag:** only the official St Francis Xavier College bag is acceptable.

Optional items – Male and Female:

- **Belt:** black belt (plain);
- **Rain Jacket:** College Rain Jacket (navy) may be worn only when it is raining;
- **Scarf:** College scarf with crest (navy, white or red);
- **Gloves:** College gloves (navy);
- **Vest:** as an alternative to the College jumper;
- **Year 12 Jumper/Vest:** red jumper for Year 12 students only.

Appearance

- Students are expected to wear clothing that is clean, tidy and well maintained.
- Shoes should be clean and polished. All students are required to wear black leather school shoes with the College uniform, without exception.
- Sleeves and pants legs may not be rolled up so that the inner lining is showing. Garments that are too long may be rolled up inward to a reasonable length.
- Singlets and undergarments worn under the College shirt must be plain white with no designs/patterns showing through. These shirts should not be visible above the collar.
- Long sleeve undershirts cannot be worn under the College short-sleeved shirt or sports polo.

Hairstyles

- Hair, in general terms, must be clean, neatly styled, natural in colour and tied back off the face.
- Hair accessories must be discreet (functional rather than ornamental), small and in plain College colours (navy, red or white) or in the colour of the student's hair.
- Hair which is shoulder length or longer must always be tied back.
- No hair should be allowed to fall across the face or cover the eyes.
- Extreme hairstyles are not permitted.
- Students are expected to be clean shaven.

Jewellery and Make-Up

- Jewellery, except for a watch, earrings and a religious medal (cross) on a necklace, is not to be worn with the College uniform.
- Students are not permitted to wear visible make-up. Any makeup worn must be natural looking.
- Students are permitted to wear two piercings in each ear. Earrings are to be small studs or sleepers.
- Wrist bands, bracelets and rings on fingers are not acceptable.
- Only small studs may be used for nose piercings. No other facial piercings are permitted.
- Coloured nail polish and nail extensions are not permitted.
- Students are not permitted to have visible tattoos.

College Sports Uniform

College Sports Uniform Items – Male and Female:

- College PE Polo;
- College PE Shorts;
- College Tracksuit Pants;
- College Tracksuit Jacket;
- College Rugby Top (optional);
- College Sport Socks;
- College Sports Cap;
- PE Bag;
- Sports Shoes (must be non-marking and provide suitable support and grip for a range of sports activities. No skate shoes or canvas shoes permitted).

It is expected that students will bring appropriate clothing and equipment to the College on PE days.

Students are expected to change into their College Sports Uniform for PE classes/SIS Sport. Exceptions to this rule are:

- students are permitted to wear the correct College Sports Uniform to school if their PE class is scheduled prior to recess. Students are expected to change into their College uniform after their PE class/SIS Sport;
- students are permitted to wear the correct College Sports Uniform home from school if their PE class is scheduled after lunch. Students are expected to wear their College uniform to school and change at lunch in preparation for their PE class/SIS Sport.

College Dance Uniform (Optional)

College Dance Uniform Items – Male and Female:

- College Dance Polo (black);
- College Dance Pants (black).

Students studying Dance have the option of wearing their PE uniform or the College Dance Uniform for their Dance class. The Dance teacher will provide guidance on these matters.

Sun Smart Policy

The College takes great care to exercise our duty of care to ensure that our students are protected against foreseeable harm and variations to the weather and/or UV. This includes taking proper steps to reduce the known health risks associated with occupational exposure to solar UVR for students who participate in activities outdoors.

For all major outdoor College activities such as the St Francis Xavier House Swimming and Athletics Carnivals and at all College Camps the College make the provision of SPF 30+ broad spectrum sunscreen available to our students. Students are also encouraged to purchase and apply their own sunscreen.

The College Cap or Hat is compulsory for all PE classes in Terms 1 and 4. Students are strongly encouraged to wear the College Cap or Hat at recess and lunch breaks in Terms 1 and 4.

Sunscreen is always available at the First Aid Office.

Student Out of Uniform Procedure

St Francis Xavier College expects all students to attend school in full uniform as detailed in the Student Uniform Policy and Guidelines.

On occasion, students may have a valid reason as to why they are out of uniform. On these occasions, students should have a note of explanation from their parents/guardians.

It is the responsibility of students to present the note to their Head of House and to get an Out of Uniform Pass prior to 8.45am, authorising the incorrect attire for a specified period (usually one to two days).

Student who are wearing the incorrect uniform without a note will be issued with a letter outlining the uniform expectations. If the student continues to breach the Student Uniform Policy, then the following will be actioned:

- **First Infringement:** a lunchtime consequence will be issued;
- **Second Infringement:** an afterschool consequence will be issued;
- **Third Infringement:** a parent/guardian and student meeting will be called for.

Sport Uniform

In the event of non-participation, or incorrect uniform, students must report to the teacher in charge with a note of explanation from their parents/guardians.

If a student does not have a note from parent/guardian, the Out of Uniform procedure will be followed.