



Speech Pathologist

Position Description	
Position Title:	Speech Pathologist
Reporting Relationships:	Responsible to the Principal via the Vice Principal and directly through the Director of Learning Adjustment
Direct Report (If Applicable):	N/A
FTE & Position type:	Full time, Ongoing
Classification Level:	Education Support Employee – Level 4, Category C under the VCMEA 2018
Campus Location	Berwick, Officer and Beaconsfield

Mission:

I am the Way, the Truth and the Life (John 14:6)

St Francis Xavier College is a Catholic community that is educative and supportive of the whole person. We have a clear purpose: the individuals' development of competence, conscience and compassion formed in the Christian tradition in light of the Scriptures; one who is guided by a sense of Christian faith, hope and love who will be of service to the world. We recognise God's presence in our lives by being a living witness to Jesus, celebrating and pursuing excellence and by living courageously with optimism and respect for the dignity of all.

Role Summary:

The Speech Pathologist will work with a team of teachers and Learning Enhancement personnel in the area of student support. The Speech Pathologist will fully understand Child Safety requirements at the College and will ensure that all elements of the role promote the safety, wellbeing and inclusion of all children.

Key Duties & Responsibilities:

- Conduct assessments for the identification of student needs and the provision of speech-language therapy services
- Provide specialised speech-language therapy services for students that enhance student learning outcomes
- Collaborate with teaching staff on the design and implementation of literacy curriculum
- Maintain records of services provided to students
- Provide advice to teachers relating to learning program development and assessment
- Provide professional learning for teachers to assist with the enhancement of student learning
- Attend Program Support Group Meetings (PSGs)
- Support teachers with applications for programs to support student learning
- Maintain students' files and keep necessary records, observing the requirements both of access and privacy, preserving confidentiality and discretion in relation to staff and students
- Assist teachers in the preparation of Personal Learning Plans.
- Complete other duties as requested by the Principal

Skills and Knowledge:

- Tertiary qualifications in Speech Pathology combined with relevant work experience
- Demonstrated high level interpersonal and communication skills, with a proven ability to consult, counsel and liaise with a wide range of people from culturally diverse backgrounds
- Proficiency in the use of the Microsoft Office suite of products and computer systems
- Demonstrated ability to manage a case-load in an efficient and effective manner
- Advanced understanding of relevant assessments and interventions
- Demonstrated ability to negotiate and resolve sensitive issues in a confidential manner
- Clear and effective written and verbal communication skills
- Strong attention to detail and ability to keep accurate data of service
- Ability to work autonomously as well as part of a team
- Capacity for a high level of discretion and professional judgement
- Well-developed organisational skills with the ability to manage competing priorities
- Commitment to Occupational Health and Safety
- Understanding of and capacity to follow relevant College policy and government legislation e.g. Privacy Law
- An understanding of and commitment to Catholic education

Additional Requirements:

St Francis Xavier College is committed to developing a culture to maintain the safety of each student in our care. At St Francis Xavier we have a zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm.

The College regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture. All staff employed at St. Francis Xavier College are required to abide by our Child Safe Policies and commit to our Child Safe Code of Conduct.

- Current Working with Children Check
- National Police Record Check

Last Updated:

April 2019